



# ALVARADO ISD OPERATIONS DEPARTMENT

PO Box 387 ♦ 110 South Bill Jackson Drive  
 Alvarado, TX 76009  
 Phone: (817) 783-6807  
 Fax: (817) 783-6892

## APPLICATION FOR FACILITY RENTAL

FACILITY DESIRED: Jr High PURPOSE OF ACTIVITY: Active Shooter Training  
 DATE(S) DESIRED: See Attached EXPECTED ATTENDANCE: 25-30 Students per Class  
 BEGIN TIME: 8:00 AM AM or PM END TIME: 5:00PM AM or PM TOTAL HRS: 16 per Class  
 NAME OF ORGANIZATION: Johnson County Sheriff's Office CONTACT: Tom Hargrave  
 ADDRESS: 1102 E Kilpatrick CITY: Cleburne STATE: Tx ZIP: 76031  
 DAYTIME PHONE: Same as Mobile MOBILE PHONE: 817-202-5855

Alvarado ISD will charge the following rental rates for the rental of their facilities. These rates include a monitor fee but do not include cleanup or setup. If Alvarado ISD staff is required for the cleanup or setup of the facility, an additional rate of \$25 per person per hour will be charged. The monitor will be responsible for unlocking and locking the facility. If use of the kitchen is required, a staff member from the AISD child nutrition department must be present, and an additional rate of \$25 per hour will be charged. A damage deposit of \$150.00 will be collected from each party that chooses to rent a facility. Rental fees are due prior to use of the facility, and rentals must be for a minimum of three hours. Facilities listed with an NA for price will not be rented out to the public. The Board has granted the superintendent authority to waive fees for the use of any or all facilities.

Building	Non-Profit	For-Profit	UIL/TAPS Playoff Games
AHS Cafeteria	\$75/hr	\$100/hr	NA
AHS Gymnasium	NA	NA	\$500/game
AHS Auditorium	\$125/hr	\$150/hr	NA
AJH Cafeteria	\$50/hr	\$75/hr	NA
AJH Gymnasium	\$75/hr	\$100/hr	NA
AIS Cafeteria	\$75/hr	\$100/hr	NA
AIS Gymnasium	\$75/hr	\$100/hr	NA
Elem. Cafeteria	\$50/hr	\$75/hr	NA
Elem. Gym	\$50/hr	\$75/hr	NA
AISD Community Gym	\$50/hr	\$75/hr	NA
Stadium	\$200/hr	\$250/hr	\$1000 +10% gate
Stadium w/lights	\$250/hr	\$300/hr	\$1200 +10% gate
Baseball Field	NA	NA	\$300/game
Baseball w/lights	NA	NA	\$400/game
Softball Field	NA	NA	\$200/game
Softball w/lights	NA	NA	\$300/game

### ADDITIONAL INFORMATION

WILL THERE BE ANY SPECIAL SET-UP NEEDED? YES or NO

IF YES, PLEASE EXPLAIN: \_\_\_\_\_

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 \text{Number of Hours} & & \text{Rate from Above} & & & & \text{Deposit} & & \text{Amount Due} \\
 \text{(minimum of 3)} & & & & & & & & 
 \end{array}$$

X
=
0
+
\$150.00
=
150.00

**UPON CONFIRMATION OF RENTAL AGREEMENT, TOTAL CHARGES MUST BE RECEIVED IN THE FACILITIES OFFICE ONE WEEK PRIOR TO RENTAL DATE.**

**Continuation of Application for Facility Rental**

**Dates desired for rental:**

**All dates are on Tuesday and Wednesday**

**July 1 and 2, 2014**

**July 8 and 9, 2014**

**July 15 and 16, 2014**

**July 22 and 23, 2014**

**July 29 and 30, 2014**



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RENTAL AGREEMENT

The Alvarado Independent School District (hereinafter District), agrees to allow Johnson County Sheriff's Office (Organization)

(Lessee) (individual, group, or organization), the use of Alvarado Jr High at (Name of Facility)

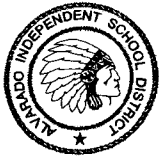
Jr High Campus on Tuesday & Wednesday between the hours of 8:00AM and 5:00PM subject to (Campus or Building) (Day)

the following conditions:

- 1. That the Lessee pays all applicable fees in accordance with the established fee schedule (See Attached Schedule / Invoice).
2. That the Lessee use the facility only for the purpose of: Active Shooter Training
3. That the Lessee shall be responsible for restoring the facility to its original state after use.
4. That the Lessee agrees to abide by the rules and regulations for facility use outlined in District Board Policy GKD (local).
5. That the Lessee accepts full responsibility for protecting school property and equipment and assumes any and all liability for repairs or replacement for any damage done to buildings, equipment, or other school property used by the Lessee. Lessee also assumes responsibility for the conduct of any and all persons using the facility during the rental period.
6. This Rental Agreement is not intended to extend liability of the parties beyond that provided by law. Neither Lessee nor District waives any immunity or defense that would otherwise be available to it against claims by third parties. Nothing herein shall alter or change the legal responsibility under existing law for a party, nor will this Rental Agreement cause Lessee to incur additional liability other than liability it would have under the law without this Rental Agreement. Subject to the limits of the Texas Constitution and Chapter 101 of the Texas Civil Practice and Remedies Code (the Texas Tort Claims Act), Lessee agrees to indemnify and to hold harmless the District, its Trustees, employees, and agents for the conduct of Lessee's employees, officers and officials using the facility during the rental period.
7. That Lessee will provide a certificate of insurance showing that Lessee has a General Liability Insurance Policy.
8. Lessee understands that all room (area) assignments are subject to change as determined by Alvarado Independent School District.
9. Lessee may exercise the right to terminate the Rental Agreement for any reason deemed necessary with a 30-day written notice to corresponding party.
10. Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. The District may cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.

Executed on the 1 day of May, 2014

Signature of Lessee, County Judge, Johnson County (Leasing Organization), District Signature, Asst-Superintendent (Title)



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### ALVARADO FACILITY RENTAL RATES

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<b>Building</b>	<b>Non-Profit</b>	<b>For-Profit</b>
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AIS Cafeteria	\$75/hr	\$100/hr
AIS Gymnasium	NA	NA
Elem. Cafeteria	\$50/hr	\$75/hr
Elem. Gym	\$50/hr	\$75/hr
Old AIS Gym	\$50/hr	\$75/hr

Facilities listed with an NA for price will not be rented out to the public.

The Board grants the superintendent authority to waive fees for the use of any or all facilities.

COMMUNITY RELATIONS  
NONSCHOOL USE OF SCHOOL FACILITIES

GKD  
(LOCAL)

**SCOPE OF USE**                      The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.

Approval shall not be granted for any purpose that would damage school property.

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**Note:**      See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
- Use of facilities for school-sponsored and school-related activities: FM
- Use by noncurriculum-related student groups: FNAB
- Use by District-affiliated school-support organizations: GE

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**NONPROFIT FUND-RAISING**                      The District shall permit nonprofit organizations to conduct fund-raising events on District property when these activities do not conflict with school use or with this policy.

**FOR-PROFIT USE**                      The District shall permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use or with this policy.

**SCHEDULING**                      Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.

Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The Superintendent shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.

**APPROVAL OF USE**                      The assistant superintendent of operations is authorized to approve use of any District facility after conferring with the appropriate campus or department administrator (i.e., principal or athletic director).

**EMERGENCY USE**                      In case of emergencies or disasters, the Superintendent may authorize the use of school facilities by civil defense, health, or emergency service authorities.

**REPEATED USE**                      Repeated use by a group or organization is to be addressed at the time when authorization is requested.

COMMUNITY RELATIONS  
NONSCHOOL USE OF SCHOOL FACILITIES

GKD  
(LOCAL)

USE AGREEMENT	Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.
FEES FOR USE	<p>Nonschool users may be charged a fee for the use of designated facilities.</p> <p>The Board shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.</p>
EXCEPTIONS	<p>Fees shall not be charged when school buildings are used for public meetings sponsored by state or local governmental agencies.</p> <p>Fees shall not be charged for use by District employee professional organizations. [See DGA]</p>
REQUIRED CONDUCT	<p>Persons or groups using school facilities shall:</p> <ol style="list-style-type: none"><li>1. Conduct business in an orderly manner.</li><li>2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on school property. [See GKA]</li><li>3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent.</li></ol> <p>All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.</p>

# RISK MANAGEMENT POOL

## CERTIFICATE OF GENERAL LIABILITY COVERAGE

The Texas Association of Counties Risk Management Pool ) is created by Chapter 119 of the Local Government Code to enable each county to provide self insurance coverage against liability claims. The specified county participates in this Pool under an agreement pursuant to the provisions of and operates under the Chapter 791, Texas Government Code Annotated.

### NAME AND ADDRESS OF COVERED COUNTY:

Johnson County  
2 N Main St Rm 120  
Cleburne, TX 76033-5500

Coverage Agreement No.: GL 1260 2014 05 15

Coverage Period: 5/15/2014 to 5/15/2015

### GENERAL LIABILITY

#### Limits of Liability:

##### Bodily Injury

\$100,000 per person

\$300,000 per occurrence

##### Property Damage

\$100,000 per occurrence

Deductible: \$0

With respect to the following property: Johnson County

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the Pool. The certificate does verify that coverage has been placed in force for the period indicated above. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage provided by the Pool described herein is subject to all the terms, exclusions and conditions of the coverage document issued by the Pool. The coverage is primary without right of contribution from any insurance carried by any additional insured. Should any of the above described coverage be altered or cancelled the Pool will endeavor to mail ten days written notice to the certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

#### Certificate Holder

Johnson County



#### Authorized Representative

Texas Association of Counties  
1210 San Antonio St.  
Austin, TX 78701-1834  
(512) 478-8753

*Certificate Issued*

*Wednesday, April 23, 2014*